

## ADIB DIRECT Registration Form

**Customer Full Name:** \_\_\_\_\_

i. Request Type  New Client  Amendment For Existing Client (provide account no. as ref) \_\_\_\_\_

ii. ADIB DIRECT Service  Inquires, Payments & Service Requests (Includes all products & services offered by ADIB Direct)

iii. Account Services

| Serial No. | Account Number (Account No's for which you want online access) | Account Currency | Add/Remove |
|------------|--|------------------|------------|
| 1          | _____  | _____            | _____      |
| 2          | _____  | _____            | _____      |
| 3          | _____  | _____            | _____      |
| 4          | _____  | _____            | _____      |

iv. User Information Please list information for each person you wish to nominate as USERS for ADIB DIRECT

User Information  Add User  Delete User  Amend User

First Name: \_\_\_\_\_ as per ID document

Last Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mobile Number: \_\_\_\_\_ country code + local number User ID: \_\_\_\_\_ only mention for amendments

User Profile\*  Viewer and Maker  Verifier  Authorizer  Self Authorization Limit (AED) \_\_\_\_\_

user profile is mandatory & multiple selection is allowed accounts, payments & service requests only for file uploads accounts, payments & service requests self authorization has to be selected only if the user is the maker and the authorizer

Token Authorization:  Soft via mobile app (ADIB Direct provides the convenience of generating One-Time-Password using your smartphone device)

Account Access:  Selected Accounts Only (mention account numbers below)  All Accounts

Account Number: \_\_\_\_\_

Payment profile  All Payment Types OR  Selected Payment Types Below

(can select multiple)  Own Accounts  Other Accounts Within ADIB  Domestic  International  Salary Non-WPS  Salary WPS  GPSSA  Covered Card  Utility Bills  Bulk File Upload (single + multiple debits)

User Information  Add User  Delete User  Amend User

First Name: \_\_\_\_\_ as per ID document

Last Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mobile Number: \_\_\_\_\_ country code + local number User ID: \_\_\_\_\_ only mention for amendments

User Profile\*  Viewer and Maker  Verifier  Authorizer  Self Authorization Limit (AED) \_\_\_\_\_

user profile is mandatory & multiple selection is allowed accounts, payments & service requests only for file uploads accounts, payments & service requests self authorization has to be selected only if the user is the maker and the authorizer

Token Authorization:  Soft via mobile app (ADIB Direct provides the convenience of generating One-Time-Password using your smartphone device)

Account Access:  Selected Accounts Only (mention account numbers below)  All Accounts

Account Number: \_\_\_\_\_

Payment profile  All Payment Types OR  Selected Payment Types Below

(can select multiple)  Own Accounts  Other Accounts Within ADIB  Domestic  International  Salary Non-WPS  Salary WPS  GPSSA  Covered Card  Utility Bills  Bulk File Upload (single + multiple debits)

\* Payment Verifier and Payment Authorizer roles cannot be given to the same person.

Soft tokens will be issued for bulk file verifier and Payment/Service Request Authorizer only. However, no tokens will be issued for Viewer and Maker.

Transaction/Service request Authorizer(s) should be the delegated signatory as per the company mandate. Their role & approval group/workflow will be created as per held company mandate by ADIB.

For all new user(s) please attach a valid copy of Emirates ID or Passport.

NOTE: This page may be re-printed in case of more users and accounts



v. Special Instructions (If any)

vi. Charge Account\*

Account Number

ADIB DIRECT Subscription Primary \_\_\_\_\_  
 ADIB DIRECT Subscription Secondary \_\_\_\_\_

\* Mandatory to instruct one AED account as 'Primary' charge account. A 'secondary' charge account can also be instructed if required  
 \* Transactional and monthly charges will be debited from the respective transaction debit accounts  
 Note the website below for information on standard charges for respective Wholesale Banking & Business Banking  
 Wholesale Banking <https://www.adib.ae/en/SiteAssets/WBG/serviceguide.pdf>  
 Business Banking <https://www.adib.ae/en/SiteAssets/BBD/SOC.pdf>

vii. Online Payment Amount Limits (only required if you select 'Payments & Salaries' service)

Company Level

Limits (AED)

Maximum total online transaction amount to be executed per day

*For Business Banking default limit is AED 1 million and For Wholesale Banking default limit is AED 50 million*

Maximum individual online transaction amount to be executed per day

*For Business Banking default limit is AED 500,000 and For Wholesale Banking default limit is AED 30 million*

\* Only enter desired limits if your limits are lower than the default limit, else leave blank.  
 \* For increased Limits please fill the 'Limit Increase Application Form' and submit to the nearest branch.  
 \* Other default limits will apply in addition to the above.

viii. Courier Information (Security Token, Cheque Book, Documents)

Complete Mailing Address:

Appointed Person Name: \_\_\_\_\_  
 Contact Number: \_\_\_\_\_  
 Emirates ID No. \_\_\_\_\_  
 Email Address: \_\_\_\_\_

*Office Number, Building Name, Street, City, Country*

\* Transaction Approvers should be the delegated signatory as per the company mandate. Their role & approval group/workflow will be created as per held company mandate by ADIB

"I/we, hereby declare, having read, understood and agree to be bound by, the Terms and Conditions governing the Cash Management Services (the "Terms and Conditions") between me/us and Abu Dhabi Islamic Bank PJSC (ADIB), and hereby on the date hereof, duly accept such Terms and Conditions, as contained on ADIB Website <https://www.adib.ae/en/SiteAssets/adib-direct-TCS.pdf> and/or appended to the Application Form. The Terms and Conditions are integral and inseparable part of using the Cash Management Services made available by ADIB accordingly, I/We undertake to comply with all my/our obligations therein and with any amendments which may be made therein from time to time and notified by ADIB and published on the above mentioned Website. The use by me/us or any of my/our users of any Cash Management Services after any amendment is made shall establish my/our acceptance thereof

| Authorized Person (Mandatory)     |       | Authorized Person                 |       |
|-----------------------------------|-------|-----------------------------------|-------|
| Name<br><i>as per ID document</i> | _____ | Name<br><i>as per ID document</i> | _____ |
| Title                             | _____ | Title                             | _____ |
| Signature                         | _____ | Signature                         | _____ |
| Date                              | _____ | Date                              | _____ |



For Bank Use Only

| Received By               | Signature Verification   | Document Archival         |
|---------------------------|--------------------------|---------------------------|
| Receiver Signature & Date | Maker Signature & Date   | Archiver Signature & Date |
| Reviewer Signature & Date | Checker Signature & Date |                           |
| Client Segment            | RIM/GRIM Number          |                           |

NOTE: This page may be re-printed in case of more than two authorized signatories are signing this document. Please cross-off all the other fields after re-printing.